



Conduct Hazard Analysis and Issue Work Permits

## **MSMWHS201 Conduct Hazard Analysis MSMPER300 Issue Work Permits**

THE COMBINED MSMWHS201 CONDUCT HAZARD ANALYSIS AND MSMPER300 ISSUE WORK PERMITS COURSE EQUIPS LEARNERS WITH ESSENTIAL WORKPLACE SAFETY SKILLS BY TEACHING HOW TO SYSTEMATICALLY IDENTIFY, ASSESS, AND CONTROL HAZARDS WHILE ENSURING HIGH-RISK TASKS ARE MANAGED THROUGH FORMAL PERMIT SYSTEMS. KEY FEATURES INCLUDE PRACTICAL TRAINING IN HAZARD IDENTIFICATION TECHNIQUES, RISK ASSESSMENT PROCESSES, AND THE CORRECT PREPARATION, ISSUING, AND MONITORING OF WORK PERMITS IN INDUSTRIES SUCH AS MANUFACTURING, MINING, AND CONSTRUCTION. PARTICIPANTS LEARN HOW TO COMMUNICATE SAFETY REQUIREMENTS, VERIFY CONDITIONS BEFORE WORK BEGINS, AND MAINTAIN COMPLIANCE WITH WORKPLACE HEALTH AND SAFETY REGULATIONS. THE MAIN BENEFITS ARE IMPROVED RISK MANAGEMENT CAPABILITY, ENHANCED WORKPLACE SAFETY CULTURE, REDUCED LIKELIHOOD OF INCIDENTS, AND INCREASED CONFIDENCE IN SUPERVISING OR UNDERTAKING CONTROLLED WORK ACTIVITIES.



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# Conduct Hazard Analysis & Issue Work Permits



MSMWHS201 Release #: 1 | Release Date: 02/06/2016

MSMPER300 Release #: 2 | Release Date: 12/01/2017

## Course Description

MSMWHS201 Conduct Hazard Analysis

This unit of competency covers the skills and knowledge required to conduct a hazard analysis. These are typically called:

- job safety analysis (JSA)
- job hazard analysis (JHA)
- job safety and environmental analysis (JSEA)
- safe work method statement (SWMS)

It is not intended to apply to simpler routine hazard checks, such as 'Take 5', Step Back 5x5', five step or similar.

This might be done as an independent activity in order to identify hazards and the appropriate hazard controls, or it might be done as part of a broader process, such as identifying and applying for the permits required for a job.

The conducting of a hazard analysis may be required under a safety case, by organisation procedures or simply as being good practice.

This unit of competency applies to an individual working alone or as part of a team or group and working in liaison with other shift team members and the control room operator, as appropriate.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

MSMPER300 Issue Work Permits

This unit of competency covers the skills and knowledge required to issue work permits. It covers an understanding of the permit system and the limitations of each permit, and making decisions regarding the need for and correct use of each permit. This unit includes the issue of any and all permits. Permits are called 'clearances' by some organisations.

This unit of competency applies to personnel who are required to issue appropriate permits to work to persons conducting a variety of activities in workplace environments in which hazards exist or specific procedures need to be followed and monitored to protect the safety of personnel and the integrity of plant or process.

This unit of competency applies to an individual working alone or as part of a team or group and working in liaison with other shift team members and the control room operator, as appropriate.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Target Cohort / Entry Requirements

This course is intended for:

- Workers in high-risk industries such as manufacturing, mining, construction, oil and gas, and processing
- Supervisors and team leaders responsible for overseeing safe work practices
- Maintenance personnel and equipment operators involved in hazardous or controlled tasks
- Safety officers and permit issuers who manage risk assessments and work permit systems
- Individuals entering or advancing into safety-focused or frontline leadership roles requiring WHS compliance
- Any personnel responsible for identifying hazards, assessing risks, and controlling work through permit systems

Entry requirements may include:

- Language, literacy, numeracy and digital skills (LLND test may apply)
- Minimum age of 18 (If under 18 parental consent is required).
- Physical requirements - A participant must be in good health and medically fit for work.
- All students participating in VET qualifications are required to have a Unique Student Identifier (USI).
- The RTO will provide the prospective student with a Course Suitability Checklist that will help the student and the Trainer / Assessor if the course is relevant and applicable to students' needs.
- The RTO will provide constructive and honest feedback to the prospective student if it is decided that the VET student does not yet have the LLN+D skills or meet the entry requirements to cope with the rigor of the training and assessment material and process.

## Selection Criteria

Learners should demonstrate:

- Reading and writing ability in varied contexts
- Oral communication and comprehension skills
- Basic numeracy and mathematical problem-solving

## Course Duration & Delivery

- **Delivery Mode:** Face-to-face
- **Delivery Location:** 1/6 Pippita Close, Beresfield NSW 2322

- **Duration:** 8 hours

## Assessment Information

Assessment methods may include:

- Written tasks
- Practical demonstrations
- Simulated tasks

## Resources to be provided by the VET Student

- Transport to training facility.
- Appropriate clothing, closed-in footwear.
- Students will be required to provide their own digital devices, able to access reliable internet

## Resources and services to be provided by the RTO

- A safe, inclusive and engaging learning environment.
- Pre-enrolment processes to ensure the course is appropriate and suitable for VET Students' needs.
- Access to LMS with personal secure login
- All Learning and Assessment resources.
- Public liability Insurance Cover (for on- and off-site training).
- Risk assessed facilities, equipment and processes for safety and duty of care, including accessibility.
- Policies and procedures to ensure and monitor delivery of high-quality services.

## Course Fees

- **Total Course Fee:** \$499 per person

Please note all course fees must be paid before issuing qualifications.

## Refund Policy

Refer to the Enrolment Agreement or Student Handbook for full terms, including refund conditions and withdrawal procedures. This can be accessed via the website <https://newcastlerescue.com.au/resources/>.

## Support Services

All students have access to:

- LLND support.
- Wellbeing and counselling referral.

- Trainer support (via email [enquiries@newcastlerescue.com.au](mailto:enquiries@newcastlerescue.com.au), phone 1300 356 686, or online platform <https://newcastlerescue.com.au/resources/>).
- The enrolment application process identifies any support needs and possible matters which may impact training and assessment via the Suitability Checklist.
- Contextualisation and additional support needs are reviewed for reasonable adjustment and implementation prior to training commencement.
- Support, progression and adjustments are reviewed throughout the nominal duration of the training.

## Recognition of Prior Learning (RPL) & Credit Transfer

All students may apply for RPL or Credit Transfer.

More information is available in the Student Handbook or from Newcastle Rescue and Consultancy Pty Ltd and RTO Website <https://newcastlerescue.com.au/resources/>.

## Units of Competency

Code	Title
MSMWHS201	Conduct Hazard Analysis
MSMPER300	Issue Work Permits

*The RTO reserves the right to adjust elective units to meet training package requirements.*

*Please refer to the Enrolment Form, for the terms and conditions of enrolment, which includes Enrolment and Selection; Training Guarantee; Course Fees, Payments and Refunds; Course Fees paid in Advance; Recognition of Prior Learning (RPL) or Credit Transfer*